



Petrie State School

2019

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We are working together to ensure that every day, in every classroom, every student is learning and achieving.

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WELCOME

A very warm welcome to Petrie State School. The information contained in this Prospectus is to introduce you to our school, and to provide you with a glimpse of the range of educational opportunities available at Petrie. It touches on the way we operate, our vision, our expectations, and our partnerships.

Petrie State School is an 'old' school, but it continues to deliver a rich, vibrant and high quality education to the children of Petrie and its surrounding suburbs. Our original schoolhouse still stands and is utilized daily. Our grounds are leafy and sprawling with shade and space abundant – we love the diversity with rolling hill sides and rainforest corners. Our students enjoy big old trees, playgrounds in several different areas of the school, shady under-covered areas, multi-purpose courts, a hall and a large amphitheatre style oval.

Every day, our school community works together to enact our school vision – ***We are working together to ensure that every day, in every classroom, every student is learning and achieving.*** Our teaching staff focus on meeting the needs of each individual student within a safe, supportive and inclusive environment. Everything we do is based around positive relationships with our students, and productive partnerships with our families and the school community.

We have high expectations of and for our students, and of and for our whole school community. We are passionate about quality education for all our students. Petrie is a great State School.



STATEMENT OF PURPOSE

Our Vision

We are working together to ensure that every day, in every classroom, every student is learning and achieving.

Positive relationships and a positive school culture is our platform. Every day, our school community works together to achieve our school vision. Our teaching and support staff focus on developing an inclusive, safe and supportive learning environment that celebrates the school's rich diversity, while focusing on the achievement and wellbeing of each individual student.

Our Values

We value respect at Petrie. Respect is the basis of positive relationships between colleagues, parents, students and the wider school community. It enables us to provide safe, supportive and inclusive learning environments, and to support the learning and achievement of every student.

At Petrie, we

- Respect **P**roperty
- Respect **O**thers
- Respect **L**earning
- Respect **Y**ourself



POLY the Parrot is our friendly reminder to students of these values. POLY is featured prominently in classrooms and all around the school.

Our Motto

Our school motto is:
Knowledge is Power



The book on the Petrie badge represents knowledge. The tree represents the local area, and the Pine trees that can be found in the Pine Rivers area.

KEY INFORMATION

CONTACT DETAILS

Principal	Angelique Kropp
Deputy Principal.....	Linley Greenland
.....	Bec Boreham
Head of Curriculum	Toni Kele
Head of Special Education Services	Aiden Jarvis
Business Manager	Karen Grant-Freeman
Administrative Officers	Mary O'Brien, Cynthia Murphy
Office Hours	8.00 am - 4.00 pm
Address.....	42 Dayboro Road, PETRIE QLD 4502
School.....	(07) 3285 0333
Fax.....	(07) 3285 0300
Website	http://www.petriess.eq.edu.au
Email.....	office@petriess.eq.edu.au
Facebook.....	https://www.facebook.com/Petrie-State-School

KEY SCHOOL EVENTS

Term 1	Parent Information Evenings District Swimming Young Leaders' Day Say No to Bullying Day Cross Country Senior Athletics Carnival District Cross Country Parent/Teacher Interviews
Term 2	ANZAC Day March and Ceremony School Photos District Athletics NAPLAN Years 3 and 5 Under 8s Morning Junior Athletics Prep 2020 Parent Information Evening Written Reports to Parents
Term 3	Creative Generation NAIDOC Day Yrs 3-6 Year 5 camp Year 6 Camp Spellathon Prep 2020 Open Mornings Parent/Teacher Interviews
Term 4	Countdown to Prep 2020 Years 1-6 Swimming Lessons Swimming Carnival Written Reports to Parents Yr 6 Farewell Celebration Assembly

SCHOOL TERMS

Term 1:	Tuesday 29 January – Friday 5 April	(10 weeks)
Term 2:	Tuesday 23 April - Friday 28 June	(10 weeks)
Term 3:	Monday 15 July - Friday 20 September	(10 weeks)
Term 4:	Tuesday 8 October - Friday 13 December	(10 weeks)

PROPOSED STUDENT FREE DAYS

One Student Free Day (Monday 21 October) is always scheduled within regular school terms. All other Student Free Days will be outside of school hours.

PROPOSED PUBLIC HOLIDAYS 2019

Australia Day	Monday 28 January
Good Friday	Friday 19 April
Easter Monday	Monday 22 April
ANZAC Day	Thursday 25 April
Labour Day	Monday 6 May
Queen's Birthday	Monday 7 October

In addition to the public holidays above, Monday 12 August is gazetted as the Show Holiday in Moreton Bay Region.

ENROLMENT

Parents wishing to enrol their students at Petrie should phone the office to make an appointment for an enrolment interview. Enrolment forms are available from the school office, or on the website. Office opening hours are 8:00 am - 4:00 pm Monday to Friday.

Petrie State School has an Enrolment Management Plan. All students who live within our catchment area are eligible for enrolment at Petrie State School. At enrolment, parents will be asked to show proof of residence such as a driver's license, rates notice etc.

Students who live outside of our catchment area are able to be enrolled if class positions are available. This process requires the completion of an out-of-catchment application form, and submitting it to the school office. If classes are full, the student will be placed on a waiting list and families will be advised if a position becomes available. Out-of-catchment applications will only remain current for the school year in which they apply to enrol.

To view the map of the catchment zone for Petrie State School and the policy for enrolment, please visit the school office, or go to the school website.

ENROLMENT FOR PREP

Please refer to the table below for the dates students would be eligible to enrol in Prep.

Birth date:	Eligible for Prep in:
1 July 2013 to 30 June 2014	2019
1 July 2014 to 30 June 2015	2020
1 July 2015 to 30 June 2016	2021

Parents enrolling their child for Prep are required to provide the child's original Birth Certificate for sighting by the school admin staff as evidence of the child's date of birth. Parents are also strongly urged to ensure that children enrolling to begin school have been immunised.

Please phone the office (3285 0333) to book an appointment for a Prep enrolment interview. Both the parent and child should attend the interview.



Transition to Prep

Starting school is an exciting and significant time in every child's life. Transition to school begins well before a child starts school and ends when the child feels safe, secure and a sense of belonging at school.

Petrie has a very comprehensive Transition to Prep program aimed at supporting both the child and parent as they prepare to begin school. A positive start to school is linked to positive educational and social outcomes, and children having high expectations regarding their ability to learn and succeed at school.

The goals for our Transition Program are to:

- familiarise children with the school environment and some school routines
- build confidence and an expectation of success at school
- build relationships and partnerships with families and kindergartens
- have both parents and children comfortable and excited about school

We do this through:

- Parent Information Evening about Prep
- Enrolment Interview Activities
- Prep Open Mornings
- Countdown to Prep
- Close partnerships with local Kindergartens



Key Dates for Prep 2020

Parent Information Evening
Wednesday 19 June, 6.00 pm
Held in the school library

Hear about Prep at Petrie, how to prepare the child for school, and ask questions.

Enrolment interview
From 16 July
Ring the office for an appointment time.

Activities with the child, getting to know her/his strengths and interests.
Gathering information from the parent, and providing the opportunity to answer questions or address concerns.

Open Mornings
Monday 2 September, and
Friday 6 September
9.00 am – 10.00 am

See what happens in our prep classrooms, and join in some interesting Prep activities.
Pick which morning suits best, or feel free to bring the child to both sessions.

Countdown to Prep
Wednesdays
9 October – 27 November
9.00 am – 10.00 am

Children attend for an hour each Wednesday for 8 weeks, participating in a variety of 'school' activities. They become familiar with different learning environments and different people, learn some school routines and gain confidence and enthusiasm about coming to school.
Informative parent sessions beginning in Week 3.

POLICIES AND PROCEDURES

DAILY ROUTINE

When students arrive at school, they must go to the main Undercover Area and remain seated, chatting with friends, until the 8.40 am bell. Young children with parents can wait outside their classrooms (Year 2) or under C Block (Year 1). Prep students wait outside their classrooms with their parents. When the bell goes, students will line up in class groups and wait for their teacher to collect them. Instruction at Petrie State School begins at 8.50 am.

Playgrounds and play equipment are not supervised before school and are out of bounds. The Undercover Area is the only area in the school where morning supervision is provided.

Outside School Hours Care is provided by PCYC from 6.00 am - 6.00 pm each day.

First Bell	8.40 am
School starts	8.50 am
First Break Eating	11.00 am - 11.15 am
First Break Play	11.15 am - 11.50 am
Second Break Play	1.30 pm - 1.45 pm
Second Break Eating	1.45 pm – 2.00 pm
School finishes	3.00 pm

There are staff members on duty in a number of pick-up and bus areas after school.

LEAVING THE SCHOOL GROUNDS

Once at school, children are not permitted to leave the school grounds unless prior arrangements have been made with the Principal.

ARRIVING LATE AND LEAVING EARLY

Learning is a full time task and it is important that interruptions to this time are minimised. From time to time students may arrive late to school or leave early from school. The following procedures are in place to ensure your child arrives safely at their classroom.

A student who arrives after 9.00 am is considered late. In this case the Parent/Caregiver is to report to the office to collect an “Early/Late” slip which will be printed by office staff. Parents/Caregivers sign the visitor’s book; and collect a sticker to wear before escorting the student to class and handing the “Early/Late” slip to the teacher. Parents and Caregivers should then return to the office to sign out. For safety reasons, students are not permitted to move around the school on their own during class times.

If a Parent/Caregiver needs to collect a student early from school, they should first report to the office to collect an “Early/Late” slip which will be printed by office staff. Parents and Caregivers sign the visitor’s book; and collect a sticker to wear before taking the “Early/Late” slip to the class teacher to collect the student.

Parents/Caregivers should then report back to the office with the student to sign out. Parents of Prep students in the Wyllie Street classrooms should come to the office first to collect their slip, and then go to Prep to collect their child.

ABSENCES

Regular attendance at school is compulsory under the Education (General Provisions) Act 2006. Being at school every day counts. Unless a child is ill, it is expected that the child will be at school, every school day.

The school is required to record explanations for non-attendance and therefore monitors student attendance and reasons for absences on a daily basis. If a child is absent from school for any reason, the parent/caregiver must notify the school and explain the reason for the absence on the same day. The school will be contacting parents on the day of any unexplained absence, via SMS, seeking a reason for the child's absence.

Parents/Caregivers may contact the school at any time (24 hours) with the reason for an absence using the following options:

Email: absences@petriess.eq.edu.au

Phone: 3285 0360 *This is a dedicated 24-hour message only service. Please indicate your child's name, reason for absence, date of absence and anticipated duration of absence.*

ROAD SAFETY AND PARKING AROUND THE SCHOOL

The car park inside the school grounds is for **STAFF ONLY**.

Drop-Off and Pick-Up Areas

Tandoor Drive has a two-minute drop-off and pick-up zone at the front of the school. For safety reasons, the driveway gate is shut at busy times before and after school.

Young Street has off-street parking, easy access to the school and is the safest place in the school to drop-off and pick-up your children.

Gordon Jackson Lookout - Students will cross at the lights on the corner of Dayboro Road and Tandoor Drive.

Pedestrian Crossings

The **Young Street** crossing is supervised by a Pedestrian Supervisor before and after school. There is a **NO PARKING ZONE** on either side of the crossing.



Tandoor Drive can only be crossed at the lights at the intersection with Dayboro Road. Crossing at other places is unsafe during drop-off and pick-up times.

Dayboro Road can be crossed at the lights at the top of Tandoor Drive. Dayboro Road is a very busy road used by a large number of heavy vehicles.

Bikes are to be pushed across any of the pedestrian crossings. Parents are requested to use the crossings to model safe behaviour for children.

TRANSPORT OPTIONS

Buses

Thompson's Bus Service (07 3882 1200)

Dayboro Road Bus stop - to Murrumba Downs / Kallangur/ Anzac Ave

Tandoor Drive Bus stop - to Joyner / Lawnton / Bray Park

Brisbane Bus Lines (07 3354 3633)

Dayboro Road Bus stop - to Dayboro/Rush Creek.



Bikes and Scooters

Students who ride bikes or scooters to school must PUSH them in through the school gate. They are to be taken to the ISH building where they will be locked up for the day. At 3.00 pm students push their bikes or scooters out through the school gate to the footpath. Bikes are to be pushed across any of the pedestrian crossings.

Roller Blades and Skate Boards

Due to safety factors and the terrain surrounding the school, these are not acceptable modes of transport to school and are not allowed in the school grounds.

HEALTH AND SAFETY

Sick Children

We have a first aid room with limited space where students who are injured can be treated. First Aid will be given and Ambulance/Parents contacted if required. If a child becomes ill or is injured during the day, the parent will be contacted. If unable to contact a parent, the school will notify a nominated emergency contact person to collect the child.

Children should not be sent to school if they are sick. A child who is unwell will not benefit from attending – even if he or she insists otherwise – and may infect others.

Children with some medical conditions may be required to have a period of “Time Out” from school to prevent the spread of infectious diseases among staff and children.

Head Lice

It is parents' responsibility to ensure that their child's hair is checked regularly. If a student is identified with head lice, parents will be contacted and a note sent home to advise families in the class.

Emergency Contacts

In the case of an accident every effort will be made to contact parents/caregivers. Our contact records include home, mobile, work, and emergency phone numbers. It is essential that parents ensure there are nominated emergency contact people and that phone numbers are current.

Please notify school office staff in writing of changes to this information as soon as possible.

Medication

We are bound by departmental regulations regarding administering medication to children. Parents must provide

- a letter from a Doctor with details of the medication, including specific times and prescribed dosage for administration; and

Every day, in every classroom, every student is learning and achieving.

- a parental note of authority to administer medication to the child

Please note that:

- we are not able to give non-prescribed oral medications e.g. analgesics;
- we are not able to give injections, intravenous or otherwise;
- asthmatics are responsible for taking their own medication at school. Students are able to keep medication in their school bags or desks for easy access.

Sun Safety

Petrie is a SunSmart school. Please support our efforts to make this a 100% hat wearing school. The only acceptable hats for outdoor activities are wide brimmed surf hats and legionnaire's hats.

Students who do not have a hat at school will be required to stay in a covered area.

Evacuations and Lock Downs

Procedures have been adopted which allow for speedy evacuation or lock down in cases of emergency; and regular drills are undertaken once a term. When using school facilities, please ensure you have signed in and familiarise yourself with the evacuation procedures displayed in all rooms.

Accident Insurance

Some school activities and physical education, particularly contact sports, carry inherent risks of injury. The Department of Education, Training and Employment does not have student accident insurance cover for students.

If your child is injured at school as a result of an accident or incident, all costs associated with the injury, including medical costs are the responsibility of the parent or caregiver. Some incidental medical costs may be covered by Medicare. If you have private health insurance, some costs may also be covered by your provider. Any other costs must be covered by parents.

SCHOOL DRESS CODE

Petrie State School emphasises the importance of adherence to a Dress Code which covers uniforms, other clothing, jewellery and certain matters relating to general appearance. The case for this is strong as it assists students to identify with their school and encourages sound, positive attitudes which flow over into the learning area. The Parents and Citizens' Association and the school support a compulsory Dress Code Policy because it:

- promotes a safe environment for learning by enabling ready identification of students and non-students in the school;
- promotes an effective teaching and learning environment by eliminating the distraction of competition in dress and fashion at the school;
- promotes a supportive environment at the school by fostering a sense of belonging;
- fosters mutual respect among individuals at the school by minimising visible evidence of economic, class or social difference;
- promotes a positive image of the school in the community and among potential enrolments;
- contributes to the physical safety of students in that the requirements relating to footwear, general appearance, clothing and body jewellery, if followed, enable students' unrestricted access to school activities.

Uniform Requirements

Girls

- Polo shirt (unisex)
- Rugby knit shorts (unisex)
- Formal check shirt (unisex)
- Dress (check)
- Skorts
- Hat - legionnaire or wide brim floppy surf
- Track suit (taslon or fleecy lined)
- Pullover (with school emblem)
- Fleecy lined zip jacket
- Sport House Polo Shirt
- Senior's Shirt
- White or navy socks
- Black shoes/joggers



Boys

- Polo shirt (unisex)
- Rugby knit shorts (unisex)
- Formal check shirt (unisex)
- Hat – legionnaire or wide brim floppy surf
- Track suit (taslon or fleecy lined)
- Pullover (with school emblem)
- Fleecy lined zip jacket
- Sport House Polo Shirt
- Senior's Shirt
- White or navy socks
- Black shoes/joggers

Band and Choir Uniform

The school operates a Band and Choir Uniform hire scheme.

Inter-house Athletics Day, Cross Country and Swimming Carnival

Students are encouraged to wear a plain polo shirt in their House Colours (these are sold in the Uniform Shop) on these days.

KENDALL - Green LAWSON - Red PATERSON - Yellow

Special Day Friday

Students may wear their District, Regional, State or Performance shirts on a Friday.

Sports Uniform

Sports shirts are provided by the school for students representing the school for athletics, cross country and other sports.

Other Uniform-Related Issues

Bike Helmets

There is a legal requirement that bike helmets are to be worn by students who ride bikes or scooters.

Jewellery

For reasons relating to health, safety and appearance, students are permitted to wear a watch and one pair of sleepers or plain stud earrings. Such jewellery is to be worn in the ears only.

Hair Colour/ Make-up

Natural hair colour is acceptable. For health reasons long hair (shoulder length) must be worn tied back. There is no need for students to wear make-up to school.

Hats

The school policy “No hat; no outside play” ensures students are protected whilst outdoors. Hats are to be correctly worn.

Shoes

Footwear is to be worn by all pupils at all times. Students participating in Choir or Band may use their school black shoes or joggers. There is no need to purchase extra shoes or joggers for band or choir only. Heels, thongs or reef type shoes are not appropriate for school wear.

Clothing Pool

Students consistently not in uniform will be provided with clothing from the Clothing Pool. Such arrangements will be done in consultation with parents.

Parents' Obligation

Parents are requested to write a note of explanation if a student is unable to wear the full correct uniform. Students may be provided with clothing for the day from the clothing pool.

Implementation

Under the Education (General Provisions) Act 2006 the Parents and Citizens' Association requested the school include this Dress Code Policy in its Supportive School Environment Policy.

Non-compliance with the Dress Code

If a student does not comply with the school dress code developed under section 360, the Principal may take the following actions:

- a) Detention of the student for a period of 20 minutes at lunch time or half an hour after school.
- b) Prevention of the student from attending, or participating in any activity for which the student would be representing the school.
- c) Prevention of the student from attending, or participating in any school activity that, in the reasonable opinion of the Principal, is not of the essential educational program of the school.

It is understood that particular circumstances may arise where a medical condition, transfer, genuine poverty, religious or cultural grounds may be shown. Please put this in writing to the Principal or Deputy Principal. It should be noted that the school would always be willing to help those in genuine need if this could be demonstrated. Any cultural or religious issues regarding Dress Code are to be discussed with the Principal or Deputy Principal.

Endorsement - The Petrie State School Dress Code was created by the Dress Code Committee in November 2006, and was reviewed and endorsed by the P&C in 2016.

STUDENT BELONGINGS

Students should not bring excessive amounts of money, hand held devices (iPads, electronic games, MP3 players, iPods) or other expensive items to school. The school does not take responsibility for lost or stolen items.

Lost Property

All property belonging to a student should be clearly marked, including articles of clothing.

All unclaimed property is kept in a container outside the groundsman's room so that children and their parents may search for missing items. Inspection of lost property is available from 8.00 am to 3.00 pm. Each term unclaimed property is displayed in the undercover area, and any remaining unclaimed items donated to a charitable organisation.



Mobile Phones and other devices

Due to media release guidelines, if a student brings a mobile phone or other device to school the following procedures are to be followed.



- Students are to leave their phone/device (which must be in a named zip lock plastic bag) at the office on arrival at school and collect it at the end of the day. Mobile phones must be switched off.
- Students are not permitted to use the phone/device during school time. Necessary communication will be done through the school's landline phone.
- Parents are to contact the school on 07 3285 0333, not a student's mobile phone.

Any students identified with a mobile phone or device in class or the playground will be instructed to take it to the office immediately.

STUDENT BEHAVIOUR

Petrie State School is committed to providing a safe, supportive and inclusive environment which maximises the educational opportunities and outcomes for all students. The school recognises that for optimal learning to take place, we must provide an inclusive, supportive environment.

All students, staff and community members are expected to conduct themselves in a lawful, ethical, safe and responsible manner that recognises and respects the rights of others.

Our school community has identified the following values to teach and promote our high standards of responsible behaviour.

- Respect property
- Respect others
- Respect learning
- Respect yourself



Positive Behaviour for Learning

Petrie uses **Positive Behaviour for Learning (PBL)** to improve academic and behavioural outcomes for all students. It is based on clear expectations that can be applied and taught in every context. Positive Behaviour for Learning has also been known as School-Wide Positive Behaviour Support.

To support students to use responsible behaviour we ensure that as a school we explicitly teach expectations and routines, target support and have individualised support systems in place.

The POLY High Five Expectations help students make positive choices.



Petrie's **Responsible Behaviour Plan for Students**, based on Education Queensland's Code of School Behaviour can be downloaded from the website, or is available from the Office.

FINANCE

Cashier Window and Payments

Parents may be invoiced for school activities such as excursions, workshops, sporting or music activities or school camps. The school Cashier Window is open to receive payments every day from 8.15 am to 9.00 am.

Payment options are **BPoint, Centrepay, Cash**. BPoint information is located at the bottom of every invoice. Only MasterCard or Visa is available through this option. The BPoint link is also on the Home Page of the school website. Payments may be placed in an envelope and into the collection box in the office. Centrepay information and forms are available on the website or through the office.

Prepayments or payments in advance may be made to the school as a credit in anticipation of excursions, camps or workshops. These payments are not attached to any particular student rather they are committed to a "family" and can be used for any of the children of that family.

Prepayments are ideal for larger events like camps. Parents/caregivers can start making payments immediately for camps that are not due until later in the year. This gives families a better opportunity to spread out payments and budget for smaller amounts.

Statements, showing balances, can be requested at the office.

CURRICULUM INFORMATION

The curriculum at Petrie State School is aligned to the requirements of the Australian Curriculum. It is planned and delivered to ensure that all students have the opportunity to learn and achieve, meeting the needs of a diverse range of students.

Our beliefs about learning are:

- All children can learn
- Learners are supported by a safe and supportive school environment and caring relationships
- Strong partnerships with parents and the wider school community support and enhance learning
- Quality teachers deliberately influence student learning
- A positive attitude to learning helps learners develop persistence, confidence and resilience
- Explicit teaching, goal setting and feedback influence student outcomes.

TEACHING AND LEARNING

At Petrie we believe that the relationship between what is taught and how it is taught is critical in order to maximise student learning, and to ensure that every day, in every classroom, every student is learning and achieving. We believe that effective teachers do not teach one thing and then move on to another, and another. Effective teachers find out what students already know and set goals for the next steps for learning. Our teachers sequence learning that provides multiple opportunities for all students to explore and consolidate ideas, skills and concepts, challenging and supporting all students. Decisions about how best to sequence teaching and learning are based on feedback about: *What do my students already know? What do my students need to learn? and How do I teach it?*

Our teachers have high expectations that all students can achieve and perform. They also have high expectations for their own teaching practice.

Petrie State School has a Pedagogical Framework that has been developed to ensure high quality teaching focussed on the achievement of every student. The Pedagogical Framework is based on:

- Relationships as the basis of a positive school culture
- Student-centred planning with targeted and scaffolded instruction
- High expectations for all
- Alignment of curriculum, teaching and assessment
- Safe supportive learning environments

ASSESSMENT AND REPORTING STUDENT PROGRESS

Teachers formally report to parents about student progress at the end of each term.

Parent/Teacher interviews are offered at the end of Term 1 and Term 3. As well as this, parents are invited to make an appointment with their child's classroom teacher to discuss their child's progress at any time. Teachers may also request a meeting with parents to discuss progress outside of the formal reporting time.

Written reports are sent home for all students at the end of Term 2 and Term 4.

Year 3 and 5 students participate in NAPLAN in May, and results are distributed in August/September.

Teachers assess and gather evidence of student learning by a variety of means throughout the year. Evidence gathered informs future teaching and learning. It is used to promote learning through the provision of feedback to students, and to guide teacher decisions about what needs to come next for each student. Evidence of each student's learning is gathered in an assessment folio.

RELIGIOUS INSTRUCTION

Religious Instruction (RI) occurs at Petrie State School each week for students in Years 1-6 on Wednesday, Thursday and Friday. A cooperative program consisting of the Access Church, Victory Church and Powerhouse Ministries International faith groups provide religious instructors to deliver the authorised Connect Program. RI occurs in the classroom under the supervision of classroom teachers.

Students participate or don't participate in RI based on information provided by parents on the completed Application for Student Enrolment, unless other written instructions have been provided to the school. Students will not be placed in a RI class if the religion section on the form is blank, or 'No Religion' has been entered, or a religion is identified for which a faith group is not participating in the school's RI program.

Note: This information remains operational unless the parent informs the school otherwise in writing.

Students who are not participating in RI will be provided with other instruction in a separate supervised location. Other instruction will relate to part of a subject area already covered in class and may include, but is not restricted to:

- Personal research and/or assignments
- Revision of class work such as creative writing or literacy and/or numeracy activities, wider reading such as independent reading appropriate to the student.

Parents will be advised of any changes to the RI and other instruction programs to ensure they are able to make an informed decision on their child's participation.

HOMEWORK

Homework is designed to consolidate children's classroom learning, pattern behaviour for lifelong learning beyond the classroom and involve family members in their learning.

Teachers help establish a routine of regular, independent study by setting homework on a regular basis. They will discuss with parents and caregivers any developing problems concerning their child's homework and suggest strategies to assist with their homework.

Students take responsibility for their own learning by accepting responsibility for the completion of homework tasks within set time frames. They are to seek assistance when difficulties arise.

Students are encouraged to organise their time to manage home obligations, participate in physical activity and sports, recreational and cultural activities.

Sport

Petrie runs a sporting program each week for students in Years 4-6. Students nominate to participate in one of the offered sports for the term. They learn and practise the skills required for those sports in preparation for Inter School Sport GALA day competitions.

Each term the inter-school GALA day provides students in Years 5 and 6 with the opportunity to compete against other students at local schools, in their chosen sport. Year 4 students participate in at-school competitions.

Cross country carnival and Fun Run

This is held at the end of Term 1. Students in Prep-Year 2 participate in a Fun Run which is also a fund-raiser for resources and equipment at school. Students in Years 3-6 compete in a timed cross country event. There is a running club before school providing students with the opportunity to train leading up to the Cross Country.

Athletics

Junior and Senior Athletics Carnivals are held each year. Students in Prep to Year 2 compete in Age Races and a rotation of other fun activities. Students in Years 3-6 participate in a pentathlon competition.

Swimming

The school does not have its own swimming pool, however students in Years 1-6 are transported by bus to participate in an intense 1-week learn-to-swim or a lifesaving program run by qualified instructors at the Lawnton pool.

These programs run in Term 4, and are followed by a swimming carnival at the end of Term 4 for students in Years 3-6.

STUDENT RESOURCE SCHEME

Petrie State School operates a Student Resource Scheme (SRS) instead of Bookpacks, for all year levels. This scheme operates under the policy and guidelines of the Department Education, Training and Employment. While supported and approved annually by the school's Parents and Citizens Association (P&C), the scheme is managed by the school and operates in accordance with section 51 of the Education (General Provisions) Act 2006. This ensures that well-resourced learning by our students remains our key focus.



The scheme is not a fundraiser for the school. Its purpose is to provide a cost effective alternative to purchasing textbooks, resources and consumables from elsewhere at reduced prices gained from the school's bulk purchasing processes. Money paid by parents goes directly into the child's classroom account to fund essential resources and materials to be used in that classroom.

Parents are under no obligation to join the scheme. However, books, materials and consumables required under this scheme are not funded by school grants. Therefore parents who choose to not join the scheme are responsible for providing their child with the items that would otherwise have been listed on a Student Booklist.

Parent/Carers for EVERY family need to complete the Participation Agreement for the SRS, indicating a yes or a no selection. If you do not have a form for your child, please check the website or contact the office.

EXTRA-CURRICULAR ACTIVITIES

MUSIC

Selected students may join the Instrumental Program to learn how to play strings, woodwind, brass and percussion instruments. Students begin learning string instruments from Year 3 while the wind and percussion instruments are taught from Year 4. Instrumental lessons are conducted in school time, once a week. Each of these lessons is 30 minutes in length and is conducted on a group basis with 3-8 students learning together.



Tuition is available for:

STRINGS:	Violin, Viola, Cello, and Double Bass
WOODWIND:	Flute, Clarinet, Bass Clarinet, Alto & Tenor Saxophone
BRASS:	French Horn, Trumpet, Trombone, and Euphonium
PERCUSSION:	Drums, Mallets and Auxiliary Percussion

Information is sent home in Term 4 regarding the recruitment process for the following year. Notification of successful placements occurs before the end of the school year. *There is an expectation that students will take on a 3-4 year commitment to the program, which includes involvement in the String Ensemble or School Band. Rehearsals are held before school.* The instrumental groups perform throughout the year at school events, and often at other venues and events in the local area.

Music Uniform

Petrie State School has a music uniform that is hired through the school. This uniform has been provided by the P&C Association.

Junior Singers

Students in Years 1&2 may choose to be involved in the Junior Singers group. This group rehearses at lunch time and performs throughout the year at school events.

Senior Singers

Students in Years 3-6 may choose to be involved in the Senior Singers. Rehearsal is held before school once a week. The Choir performs throughout the year at the school and often at other venues and events in the local area such as Choral Fest, Fanfare, the Pine Rivers Show, and Sing4Joy.

Creative Generation – State School on Stage

Each year Petrie participates in Creative Generation. This involves dancers, singers and musicians from Queensland state schools showcasing their talent by starring in a professionally produced show alongside some of Queensland's leading professional artists. Petrie participates as members of the 600+ voice massed choir.

SPORT

District School Sport trials

Students aged 10-12 years have the opportunity to represent Petrie at Pine Rivers District School Sport trials. A variety of sports is available.

After School Sports

Throughout the year various sporting organisations run after-school sporting programs on our oval that parents may choose to have their child participate in. These programs run for several weeks, and there is an associated cost.

Inter School Sports Gala Days

Each term there is an Inter School Sports GALA day, providing students in Years 5 and 6 with the opportunity to compete against other students at local schools, in their chosen sport.

OTHER ACTIVITIES

Activities on offer frequently change, but include things such as:

- FRIENDS – a supported play program
- ICAS (International Competitions and Assessments for Schools)
- Young Leaders' Day for school leaders
- Battle of the Brains
- Lunchtime Clubs, such as construction, computers, card-making, board games, etc

EXCURSIONS AND CAMPS

Students may participate in class or year level excursions that provide additional learning opportunities as part of their educational program at this school. These are limited in number and costs are kept to a minimum to encourage maximum participation. Parents are given as much notice as possible and parent permission is always required.

Examples of excursions:

Year 3 – Planetarium

Students may also attend 'incursions' where a fee is paid to a specialist to visit the school to enhance learning in the classroom.

Examples of incursions:

Prep – Henny Penny

Year 5 students attend a camp at Mapleton for three days in Term 3. They participate in activities such as rock climbing, archery, canoeing and orienteering.

Students in Year 6 attend Tallebudgera Beach School on the Gold Coast for five days in Term 3. They participate in activities such as canoeing, surf activities, tobogganing and hiking.

STUDENT SUPPORT

Student Welfare

Petrie has a Student Welfare committee that meets each week to examine student welfare issues for individual students, and as a group look at how best to provide support. Teachers may present any students they have concerns about.

Inclusion support

The Inclusion Support Team works co-operatively with classroom teachers to provide appropriate support for all our students. This includes students with learning difficulties, students with disabilities, English as an additional language, and gifted students.

Support is provided through:

- Analysis of data to identify needs
- Working with classroom teachers to develop support programs for identified students. This could involve modifications to the classroom program, withdrawal of individuals or small groups for intensive support, or an Individual Support Program
- Teachers and teacher aides working in classrooms on a daily basis to assist with the targeted implementation of programs for individual children or small groups
- In some cases, gathering additional data and referring children to the School Guidance Officer or the Speech Language Pathologist for more detailed tests

Guidance Officer

Petrie has the services of a Guidance Officer for 5 days every fortnight. The role of the Guidance Officer is to provide guidance and counselling support. The Guidance Officer works closely with staff through consultation, collaboration and the provision of professional development programs to ensure equity in educational access, participation and learning outcomes for all students.

Guidance Services may include:

- Assessing students to better understand specific learning needs
- Short term counselling to students to support development of appropriate and responsible behavioural choices in various contexts
- Short term emergent counselling to students and parents to resolve personal issues and to address emotional needs.
- Referral to other agencies for ongoing social and emotional support
- Liaising with and initiating referrals and links with various Government and Communities agencies to provide co-ordinated services to students and their families

Speech Therapy

A Speech Language Pathologist works at the school one day per week. A child may be referred for assessment and further support allocated where necessary.

School Chaplain

Petrie has a chaplain for two days a week – Tuesdays and Thursdays. She is known to the students simply as 'Chappy'.

The chaplain's role at Petrie involves providing social and emotional support. Her focus is on promoting the well-being of the student. It includes some of the following:

- Offering care and support to students and families

Every day, in every classroom, every student is learning and achieving.

- Joining in sporting days, special lessons, and excursions.
- Being an active role model for positive behaviour and values to students.
- Giving a listening ear and advice if asked for it.

Chappy participates in the everyday life of a school. She is seen as a safe person for the children to connect with at school by providing a listening ear, a caring presence, and a positive role model. The chaplain may run school wellbeing activities, targeting specific issues or age groups. This includes support for at risk students as well as support for staff and families in the wider school community.

PARENT AND COMMUNITY INVOLVEMENT

The community is an important part of our school. We believe that positive relationships are formed when all parts of the community work together and focus on our students and their achievement. This is critical for their success.

Parents, the P&C, volunteers, pre-prep providers, secondary schools and the wider community are all key contributors to our “Petrie School Community.”

PARENTS AND CITIZENS’ ASSOCIATION

The Parents and Citizens’ Association (P&C) is a group of members from the school community who work together for the benefit of the school and its students. The P&C Association is managed by an executive committee who work closely with the school Principal to contribute to the management and improvement of the school.

The P&C:

- Consults on school policy decisions
- Assists with financial planning and budgeting
- Manages the Snack Shack and Uniform Shop
- Organises student banking
- Assists with school functions
- Plans events and fundraising activities
- Applies for grants

The P&C provides support in the classrooms, assists with the maintenance of the grounds, works in partnership with the Principal in planning the school’s program and resources, and acts as the voice of parents and members of the Petrie State School community. The P&C actively raises money to contribute to the learning environment for the students at Petrie State School, and has air conditioned all our classrooms.

The P&C meets on the third Monday of each month at 7.00 pm in the Music Room. Membership is free. This meeting is where we discuss our hopes, our vision, and our suggestions to make Petrie State School an even better experience for the students. The success of the P&C depends on the support it receives from the school community through the support of its fundraising activities, and the active involvement of the community at its meetings. Everyone is encouraged to get involved in the activities of the P&C.

Regular P&C events include:

- Discos
- Mothers’ Day Stall
- Fathers’ Day Stall
- Family Fun Day
- Trivia Night
- Student Banking



Students enjoying a P&C Disco

Student Banking

Voluntary members of the P&C conduct electronic banking at the school every Wednesday. The Commonwealth Bank pays the school a commission for each deposit made. New accounts may be opened at the school. Siblings of school students may also participate in the school banking program.

SNACK SHACK

The Parents and Citizens' Association operates our Snack Shack (tuckshop). The Snack Shack operates five days per week, at both breaks. A menu is available from the Snack Shack or on the school website. Orders can be placed each morning over the counter, or online through Munch Monitor by 8.45 am. (www.munchmonitor.com)

The Snack Shack can only function with the help of enthusiastic volunteers and the Convenor welcomes new parents. Please contact the Snack Shack to offer your assistance. The following procedures are in place to ensure smooth Snack Shack operations.

- All lunches must be ordered in bags
- Students are responsible for handing in orders at the Snack Shack before 8.45 am.
- Students in Years 1 and 2 collect lunch orders from the Snack Shack.
- For Students in Years 3-6, a class monitor collects lunch orders from the Snack Shack and distributes to their classmates.
- Students can only buy from the counter when the windows are open.
- No children are allowed in the food preparation area.

Snack Shack Convenors Mrs Amy Sweeney and Mrs Deb Steinbergs
Snack Shack..... (07) 3285 0303

To access the online ordering system go to:
www.munchmonitor.com

The initial sign on details are:

log in code: petriess
password: munch4502



UNIFORMS

The P&C has a Uniform Shop located in the C Block undercover area. The Uniform Shop is managed by L.J. Apparel.

The Uniform Shop is open on Monday afternoons (2.30-3.30pm) and Wednesday mornings (8.30-9.30am). Parents may visit to purchase uniforms at these times, or they may fill in an order form and leave it at the office to be processed the next trading day.

The Uniform Shop is opened for extra trading hours during the Countdown to Prep Program in Term 4, and in the week prior to school starting at the beginning of the year.

For enquiries about uniform orders, contact Maria McAllister via email at:

uniform.shop@yahoo.com.au

OUT OF SCHOOL HOURS CARE (OSHC)

Out of school hours care at Petrie is run by PCYC Pine Rivers – Petrie School Age Care. PCYC aims to provide quality child care for school-age children that is as supportive as the child would receive at home. Their qualified and dedicated staff aims to provide the best quality care and learning atmosphere for each child.

Location

PCYC is located by the Prep building off Wyllie St, Petrie. If you enter the school grounds from the Church car park on Wyllie St, PCYC is the yellow rainbow building to the right.

What PCYC offers

PCYC has a fully educational program for children Prep to Year 6. The program is based on PCYC's Philosophy that children learn best through play. Parents are encouraged to read PCYC's Philosophy and Values in full for more information. The service also offers the following benefits:

- A healthy choice menu for both breakfast and afternoon tea
- A fun filled Vacation Care program with both incursions and excursions planned weekly
- An indoor and outdoor program
- First Aid and CPR trained staff
- Branch Support Police Officer
- Blue Light Discos

Contact PCYC

For further information or if you have any questions, please do not hesitate to contact the service, or the PCYC coordinator, Fiona Micallef, on:

Phone 0428 993 043

or send an email to petriesac@pcyc.org.au.



PRE-PREP PROVIDERS

We are focused on collaborating with the day care centres and kindergartens that feed prep students into Petrie. This collaboration involves discussions and visits that help us understand the environments and routines the pre-prep students have experienced, and better enables us to get to know them and make adjustments to successfully transition them to school.

In Term 4 we run an 8-week transition to Prep program called Countdown to Prep. The day care centres and kindergartens we work with play a key role in promoting and supporting this transition for children who have been enrolled at Petrie for Prep. With the support of these pre-prep providers and the parents, we are able to get to know the children more before they begin school, and to better provide effectively for their needs right from the start of the school year.

SECONDARY SCHOOL PARTNERSHIPS

Successfully transitioning Year 6 students to secondary school is also a priority. The local State High Schools visit students in Years 5 and 6 each year to provide them with information about what high school will be like. Petrie also hosts a parent information evening where staff from these schools visit and outline what their schools offer; and parents have the chance to ask questions. In Term 4, Year 6 students going to a local State High School attend a Transition Day at that school.

SHARING INFORMATION WITH PARENTS AND THE COMMUNITY

General information is broadcast to the community by:

- Our electronic sign on Dayboro Rd
- School website <http://www.petriess.eq.edu.au>
- Qschools app
- Petrie State School's Facebook page
- Newsletters - 'Petrie Log'
- Prospectus
- Transition presentations
- Class newsletters
- Parents and Citizens Association monthly meetings
- P&C Facebook page – Petrie State School P&C

Parent Information Sessions

Early in Term 1 an evening is held to give parents an overview of the year level work, proposed year level and class activities and the routines and expectations for each class.

Parent sessions may also be held on other relevant topics as the need arises. Parents will be advised as these programs become available.

Parent-Teacher Interviews

Parent interviews are an important part of the partnership between the school and home. They are an opportunity for teachers and parents to talk about how the student is performing at school, and what their goals are. They also send a message to students – that we are a team working together to support them and meet their needs. A strong partnership between the school and home is a proven contributor to student success at school.

Formal face-to-face interviews are conducted in Term 1 and Term 3. However, parents are encouraged to make contact with the classroom teacher at any time.

Phone or Email Communication

Parents wishing to talk with class teachers are asked to ring before or after class learning time. Alternatively, parents may request for the teacher to return their call during the break or at another convenient time, or they can request an appointment. Email is a very effective means of communication, and many teachers use class communication books or newsletters.

COMPLAINTS

Complaints come to Principals and other school staff in many forms. Complaints can be from parents/carers, community, staff or students. In the first instance, please speak to your child's teacher about your concerns to obtain their point of view. On most occasions, concerns can be resolved at this level. If you are not satisfied with the outcome of discussions with your child's teacher, please make an appointment to discuss your concerns with the Deputy Principal (Yrs 3-6) or Deputy Principal (Prep – Yr 2).