



PETRIE STATE SCHOOL

## DAILY ABSENCE NOTIFICATIONS

We are excited to announce the introduction of a new "Daily Absence Notification" system at Petrie State School. We are implementing this new system to assist us in tracking student attendance.

After the morning roll is marked at 9.00am, a text message will be sent to parents if their child has an unexplained absence.

If you know your child/ren will be absent from school on a particular day we would ask that you contact us on the

**Student Absence 24 hour message - 3285 0360**

or by email

[absences@petriess.eq.edu.au](mailto:absences@petriess.eq.edu.au)

before 8.45am on the day they are absent.

Any message received after this time will still be processed, however you will also receive a text message regarding the absence.

When you phone or email, please provide the following information:

*Day and duration of the absence*

*eg Wednesday 25 Jan or Wed & Thurs or 3 days Tues to Thurs*

*Student/s Name and Class;*

*Reason for absences eg illness, appointments etc*

If you receive a text message in relation to your child and/or children's unexplained absence, we would ask that you reply as soon as possible with the reason and duration and/or any additional information *eg at doctors, has the flu, will be absent until Thursday*. We will follow-up with parents if no response is received.

If you have any questions about the new system please do not hesitate to contact the school on 3285 0333.